**ALEXANDER COLLINS**

Bartender / Waiter

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08.07.2019

Dear Ms. Johnson,

I would like to present my candidacy for the position of waiter/bartender with great enthusiasm. I am a young, open, energetic person who fits perfectly into the profession of a bartender. These are not my only assets, so I encourage you to read the other part of the cover letter.

I worked as a bartender and waiter mainly in holiday resorts in Spain and Cyprus. We were able to handle orders efficiently. This was due to the effective workplace organisation we developed. 100% commitment, nice atmosphere in the restaurant, efficient service, all this meant that restaurant guests came back to us with a smile.

I am a communicative person with a great sense of humour and propriety. I am a fast learner with a very good memory, I am also fluent in Spanish and English. I have good knowledge of computers and payment terminals.

I sincerely hope that I have convinced you that it is worth meeting me during the job interview.

Sincerely,

*Alexander Collins*

*To:*

**Mattew Johnson**

**Human Resources Manager**

**Crowne Plaza Los Angeles**

**5985 W Century Blvd, LAX Area, Los Angeles, US**